

NORTH WASHINGTON STREET WATER AND SANITATION DISTRICT
3172 E. 78th Avenue
Denver, CO 80229
(303) 288-6664 Fax (303) 288-0668

WATER AND SEWER SYSTEM DEVELOPMENT FEE PROCEDURES

- 1) The attached application must be completed and returned to the District office for Board approval.
- 2) The Board of Directors meet on the 1ST and 3RD Thursday of each month. Your water and sewer system development application will be considered at that time.
- 3) If approved, you will be notified the week following the Board meeting, by either Mike DeMattee, District Manager, or Susie Clarke, Office Manager. If your application is denied you will be notified of the reason.
- 4) If approved, you will be given a water and sewer development fee calculation form for the water and sewer development fee charges. A total of two (2) checks are required to pay for your fees:
 - a) Check written to the **North Washington Street Water and Sanitation District**. This check will cover your meter pit package, District water system development fees, District sewer system development fees and the Metro Wastewater fees.
 - b) Check written to the **Denver Water Department**. This Check Will Cover Your Denver Water Tap fees. You will need to contact Denver Water, Water Sales Department at (303) 628-6000 for information on their rates.
- 5) Upon receipt of payment to the North Washington Street Water and Sanitation District, you will be given a "Water Supply License" form to take with you when you make your payment to Denver Water. Denver Water will give you a receipt when you make your payment. You must supply a copy of this receipt to North Washington Street Water and Sanitation District before picking up your meter pit package.
- 6) You must contact North Washington Street Water and Sanitation District 24 hours in advance to schedule the date to pickup of your meter pit package. Pickups are available only between 8:00 – 8:30 a.m. on the day you schedule. If you are unable to pick up your meter pit package, you will need to reschedule for a different date. **Please note: Before completion of your project, you will be required to provide the necessary As-Builts and Warranty Bonds.**
- 7) After you have installed your water meter, you will need to make an appointment with the District for final inspection.

Date ____/____/____

Board of Directors
North Washington Street
Water and Sanitation District
3172 E. 78th Avenue
Denver, CO 80229

RE: Water and Sewer System Development Request

This letter is in request for system development connection/service tap for the address listed below. I / We understand the Rules and Regulations of the District concerning this application, and construction of water and sewer services, and the use of the District water and sewer system.

Service Name and Address:

Phone _____

Water Tap Size: _____

Sewer Tap Size: _____

Type of Use or Business (if business, must give detailed information):



Owner Name and Address:

Phone: _____

Applicant Name and Address

Phone: _____

NORTH WASHINGTON STREET WATER AND SANITATION DISTRICT

The District's Rules and Regulations are available for public inspection at the District's office during regular business hours. Applicant further agrees to conform to the Rules and Regulations of the Denver Water Department and the Metro Wastewater Reclamation District.

The Applicant is the owner of the premises described herein or is the authorized agent of said owner.

Service hereunder shall be limited to such water taps as may be available under the conditions which may exist from time to time.

Applicant agrees to pay such rates, fees, tolls, charges or combinations thereof, as established by the Board of Directors from time to time. Applicant understands that only one building per tap is allowable. The addition of another building connected to the same tap is illegal and can result in fines, penalties, possible legal fees, and the cost of an additional tap and water and sewer development fees.

The applicant understands the service must be activated within one year of the date of the application or his application shall be void.

Charges due accrue against the premises. The right to continued water and sewer service is dependent upon payment of charges billed.

Failure to comply with the Rules and Regulations of the North Washington Street Water and Sanitation District may result in penalty charges equal to twice the service charges in effect as provided for in section 6.21 of the District's Rules and Regulations.

Is a fire line planned? _____ If Yes, what size line is planned? _____

Is a fire sprinkler system planned? _____

Applicant signature _____ Date ____/____/____